

Summer Food Service Program

PY23 Budget Detail

CACFP and SFSP Compensation

Instructions on how to enter an employee's annual compensation when the employee works in both CACFP and SFSP.

1. Complete the SFSP Budget Detail.

- SFSP pay should not equal more than 30% of total annual pay. (SFSP should not exceed a total aggregate of four months.)
- Additional Costs and/or Benefits (Benefit Calculator) may be 100% allocated under CACFP or can be allocated between CACFP and SFSP. SFSP allocation should not exceed 30% of total.

2. Complete the CACFP Budget Detail.

- CACFP/SFSP Salary Worksheet **no longer required.**

3. Submit both CACFP and SFSP budgets for review at the same time.

- Do not submit any other changes to the CACFP application if possible as additional items submitted for review will lengthen processing times.



TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Fraud Hotline: 1-866-5-FRAUD-4 or 1-866-537-2834 | P.O. Box 12847 | Austin, TX 78711
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Food and Nutrition Division
Summer Meal Programs

This product was funded by USDA.
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Updated 2/16/2023
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PY23 Budget Detail

SFSP Compensation

SFSP Staff Details: TX-UNPS Expectations

| | |
|--|--|
| Position | Enter Taxable Income Protocol category for each position. |
| Based Salary | List the same amount in both SFSP and CACFP budgets. |
| Nbr. Hours Worked Daily | Full time employees should reflect a minimum of 7 hours. |
| Nbr. Hours Spent in Food Service Duties | This should reflect the number of hours typically worked in a day operating the SFSP. |
| Portion Paid from Food Service Account Annually | If employee paid only with program funds, amount listed under both budgets should total to equal Base Salary + Additional Costs and/or Benefits. |

Summer Food Service Program

TX-UNPS

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2022 - 2023 SFSP Budget Detail

Staff Details

04493 Status: Active
BILL & TEDS MOST EXCELLENT SPONSOR
 DBA:
 1212 Egregiously Lane
 Lewisville, TX 75056
 County District Code:
 ESC: 10 TDA Region: 2

A. Projected Operating Labor and Costs

Executive Staff

| Position | Employee Name | Base Salary | Additional Costs and/or Benefits | Total Base Salary + Benefits | Nbr. Hours Worked Daily | Nbr. Hours Spent in Food Service Duties | Portion Paid from Food Service Account Annually |
|------------------------------|-----------------------|-------------|----------------------------------|------------------------------|-------------------------|---|---|
| Executive - Director | Ted Theodore Logan | 50,000.00 | 0.00 | \$50,000.00 | 8.00 | 8.00 | 2,000.00 |
| Executive - Assistant Direct | William S Preston ESQ | 40,000.00 | 0.00 | \$40,000.00 | 8.00 | 8.00 | 1,000.00 |
| | | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 |



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PY23 Budget Detail

CACFP Compensation

CACFP Staff Details: TX-UNPS Expectations

| | |
|--|--|
| Position | Enter Taxable Income Protocol category for each position. |
| Based Salary | List the same amount in both SFSP and CACFP budgets. |
| Nbr. Hours Worked Daily | Full time employees should reflect a minimum of 7 hours. |
| Nbr. Hours Spent in Food Service Duties | This should reflect the number of hours typically worked in a day operating the CACFP. |
| Portion Paid from Food Service Account Annually | If employee paid only with program funds, amount listed under both budgets should total to equal Base Salary + Additional Costs and/or Benefits. |

Child and Adult Care Food Program

TX-UNPS

Applications | Claims | Compliance | Reports | Security | Search

Programs | Year | Help | Log Out

Applications > Application Packet - Centers >

VIEW | MODIFY

Child & Adult Care Food Program Contracting Entity Budget for 2022 - 2023 Staff Details

04493 Status: Active
BILL & TEDS MOST EXCELLENT SPONSOR
 DBA:
 1212 Egregiously Lane
 Lewisville, TX 75056-6761
 County District Code:
 ESC: 10 TDA Region: 2

PROJECTED ANNUAL CACFP EXPENSES A. Projected Operating Costs: Labor

Executive Staff

| Position | Employee Name | Base Salary | Additional Costs and/or Benefits | Total Base Salary + Benefits | Nbr. Hours Worked Daily | Nbr. Hours Spent in Food Service Duties | Portion Paid from Food Service Account Annually |
|------------------------------|-----------------------|-------------|----------------------------------|------------------------------|-------------------------|---|---|
| Executive - Director | Ted Theodore Logan | 50,000.00 | 0.00 | \$50,000.00 | 8.00 | 8.00 | 48,000.00 |
| Executive - Assistant Direct | William S Preston ESQ | 40,000.00 | 0.00 | \$40,000.00 | 8.00 | 8.00 | 39,000.00 |
| | | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 |



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Benefit Calculator and Compensation Review

BENEFIT CALCULATOR

- Complete the Benefit Calculator per your organizations compensation policy.
- Additional Costs and/or Benefits may be 100% allocated for CACFP or allocated between both programs. SFSP allocation should not exceed 30% of total amount.

| Benefit Calculator | |
|---|---------------|
| Position: | Director/Chef |
| Employee Name: | John Smith |
| Cost/Benefit | Amount |
| Disability | 0.00 |
| FICA | 0.00 |
| Healthcare | 0.00 |
| Medicaid/Medicare | 0.00 |
| Merit Pay/Bonus Pay | 0.00 |
| Paid Time Off | 0.00 |
| Retirement | 0.00 |
| Sick Time | 0.00 |
| Unemployment Insurance | 0.00 |
| Vacation/Holiday | 0.00 |
| Total: \$0.00 | |
| <input type="button" value="Save"/> <input type="button" value="Cancel"/> | |

COMPENSATION REVIEW

- All compensation will be calculated and based on the amounts listed in the [CACFP Compensation Protocol](#).
- Compensation must be in accordance with the organization's Compensation Policy.
- TDA may request more information to determine all costs are reasonable, necessary and allocable to the food programs.



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